

Panel Date	Decision	Action	Response	Date for Future Action
<p>13/05/09</p>	<p><u>Future Governance of Hinchingbrooke Hospital: Consultation Arrangements</u></p> <p>This item was transferred over from the former Overview and Scrutiny Panel (Service Delivery). Dr Stephen Dunn, Hinchingbrooke Next Steps Project Co-ordinator and Ms Jessica Bawden, NHS Cambridgeshire attended the Panel's January meeting to provide background to the consultation on the future governance arrangements for Hinchingbrooke Hospital. Advised the Panel that the consultation was likely to commence at some point in the middle of the current calendar year.</p>	<p>Panel to partake in the consultation when it emerges. Matter to be raised at a future Panel meeting.</p>	<p>Public meeting of the Stakeholder Panel held on 26th November 2009 at 2pm, Huntingdon Library. Future public meetings scheduled as follows:-</p> <ul style="list-style-type: none"> • 25th February 2010 • 26th May 2010 • 5th July 2010 • 27th October 2010 • 6th January 2011 	<p>TBC</p>
<p>01/09/09</p>	<p>Panel advised that Councillor S J Criswell had been appointed as the District Council representative on the Stakeholder Panel.</p>			

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19/05/10	<p><u>Corporate Plan – Growing Success</u></p> <p>Councillors S J Criswell and R J West appointed to Corporate Plan Working Group. A previous decision has been made by the former Overview and Scrutiny Panel (Corporate and Strategic Framework) to extend the Corporate Plan Working Group's remit by requesting it to investigate the cost implications of each priority area identified within the Corporate Plan. A suggestion has been made to invite Heads of Service to a future meeting to discuss their contributions in achieving the Council's objectives.</p>	<p>Quarterly performance reports to be submitted to all Overview and Scrutiny Panels in September, December, March and June of each year.</p> <p>Meeting of the Corporate Plan Working Group to be held on 29th November 2010.</p>	Next report anticipated December 2010.	7/12/10
13/05/09	<p><u>Provision of Play Facilities for Young People</u></p> <p>This item was transferred over from the former Overview and Scrutiny Panel (Service Delivery) who had identified this subject as a potential area for study. Particular interest expressed on how these facilities are managed and insured and if they were maintained by the District Council. Report submitted to Panel in March 2009 and a Working Group was established, comprising Councillors J D</p>	First meeting of the Working Group held on 30 th April 2009.	Head of Operations and Service Development Manager undertook to investigate further, the likely insurance, resource (inspection) and maintenance costs of facilities located within the smaller Parishes.	

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2/06/09	<p>Ablewhite and P G Mitchell, to meet with the Executive Councillor for Operational and Countryside Services to investigate the provision of play facilities, with a view to making recommendations on achieving an even distribution of facilities across the District and on meeting the ongoing revenue costs associated with such facilities.</p> <p>Owing to their interests in the study, Councillors Mrs P A Jordan and R J West were appointed on to the Working Group. Additionally, the Panel requested for an update on progress since the first meeting of the Working Group to be submitted to the Panel for information.</p>	Request submitted to the Head of Operations.	Meeting of the Working Group held on 13 th August 2009.	
6/10/09	Preliminary report outlining the findings of the Working Group to date considered by the Panel. Requested that the Working Group should meet with the Executive Councillor for Operational & Countryside Services to discuss the findings further.	Working Group met with the Executive Councillor for Operational and Countryside Services.		
2/02/10	Further report considered. The Panel has recommended to the Cabinet that an agreement should be offered to Parishes to assist with the revenue costs of their facilities. It has also been recommended that the Council should also explore the co-ordination of a group insurance policy,	Final report to be considered by Cabinet on 22 nd April 2010.		

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<p>1/06/10</p> <p>5/10/10</p>	<p>with a view to achieving a lower premium. Councillors P G Mitchell and R J West have been nominated to present the final report to the Cabinet.</p> <p>The Panel considered a progress report on the two recommendations that were endorsed by the Cabinet. The Panel has discussed whether to revisit its previous recommendations regarding the maintenance of outdoor youth facilities. Before proceeding further, Members have requested details of what the Council spends on such facilities, together with details of where the funds have been allocated.</p> <p>Attention was drawn to a Member led review being undertaken by the County Council's Children and Young Peoples Services Committee on integrating children and young peoples services and social infrastructure provision into the County's new communities. This report has been requested for circulation to Panel Members for background purposes.</p>	<p>Request submitted to the Service Development Manager.</p> <p>Approach made to the County Council to forward on a copy of the final report. Response currently awaited.</p>	<p>This item appears elsewhere on the Agenda.</p>	<p>2/11/10</p>
<p>3/11/09</p>	<p><u>Monitoring of Section 106 Agreements</u></p> <p>Panel agreed to include the Monitoring of</p>	<p>Councillor P G Mitchell</p>	<p>The Development Management Panel</p>	

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<p>1/12/09</p>	<p>Section 106 agreements in its work plan, subject to gaining the agreement of the Development Management Panel. It was agreed that only allocated schemes and those developments where funding has been received for future maintenance of the facilities would be considered by the Panel.</p> <p>The Panel has requested that when the quarterly monitoring reports are due for consideration, a representative from the Operations Division should attend the Panel's meeting.</p>	<p>raised the matter at the Development Management Panel's November meeting.</p>	<p>expressed their support for the Social Well-Being Panel to consider these schemes.</p>	
<p>2/02/10</p>	<p>First monitoring report considered. Agreed that greater details on progress of schemes completed earliest should be included in the next monitoring report.</p>	<p>Request submitted to the Policy Officer.</p>		
<p>1/06/10</p>	<p>Requests made for details of the developer involved in each Agreement to be included in future monitoring reports, together with further information on particular schemes which are currently pending allocation.</p>	<p>Request submitted to the Policy Officer and Service Development Manager. A response to the latter was circulated electronically to Members on 21st June 2010.</p>		
<p>6/07/10</p>	<p>Agreed that additional information would be required to assist the Panel in scrutinising allocated schemes and</p>	<p>Meeting held on 7th September 2010, together with the</p>		

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7/09/10	<p>existing maintenance agreements. Councillor P G Mitchell to meet with Scrutiny and Review Manager outside of the meeting to discuss this further.</p> <p>It has been suggested for a project plan to be developed for each scheme to include the project's objectives, total cost, developer contributor(s), other funding sources and its trigger points. The Panel has endorsed the proposal which was considered by the Section 106 Agreement Advisory Group on 11th October 2010.</p>	Chairman of the Section 106 Agreement Advisory Group.	This item appears elsewhere on the Agenda. An update on the outcome of the Advisory Group's deliberations on the proposal will also be received.	2/11/10
2/06/09 1/09/09	<p><u>Car Parking at Hinchingsbrooke Hospital</u></p> <p>Identified as a potential study area. Requested that a scoping report should be submitted to a future Panel meeting.</p> <p>Presentation delivered by the Scrutiny and Review Manager on the current parking provision on the Hinchingsbrooke site, the scope available to increase the level of provision, other potential charging options, parking enforcement, the</p>	Scoping report considered by Panel in July 2009. Further information requested on the current parking situation.		

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3/11/09	<p>availability of public transport and the impact of parking on the surrounding area.</p> <p>The Panel sought clarification on a number of issues relating to the Hospital's Green Travel Plan.</p>	<p>Letter submitted to Hinchingbrooke Hospital.</p>	<p>Response from the Hospital received and noted.</p>	
1/12/09	<p>Representatives from Cambridgeshire Link were also in attendance at the Panel's November meeting and agreed to assist the Panel with its study. Agreed that Hinchingbrooke NHS Trust would be invited to a future meeting.</p> <p>The Chairman advised Members that the Hospital were conducting their own review of the parking arrangements and requested the Scrutiny and Review Manager to investigate this further.</p>	<p>Invitation to be extended to Hinchingbrooke NHS Trust.</p>		
2/02/10	<p>Mr C Plunkett, Facilities Business Manager attended the Panel meeting, along with representatives of Cambridgeshire LINK. The findings of the review undertaken by the Hospital was submitted to the Hospital's Senior Executive Group at the end of February. Agreed that the Panel's findings should also be forwarded to the Hospital.</p>	<p>The Panel's final report has been circulated electronically to Members and a copy sent to the Hospital.</p>		
1/06/10	<p>Members concurred with a suggestion</p>			

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6/07/10	<p>that the Chairman should approach the Facilities Business Manager requesting an update on the Panel's recommendations.</p> <p>Chairman reported that he had met with the Head of Facilities and Facilities Business Manager to discuss the revised pricing structure and car park concession which had come into effect on 1st July 2010. Panel expressed support for the changes made and noted that they would be involved in the 6 monthly review undertaken by the Hospital.</p>		Report anticipated January / February 2010.	4/01/11 or 1/02/11
6/7/10	<p><u>Consultation Processes</u></p> <p>Panel requested for a scoping report on the Council's current consultation processes to be submitted to a future meeting. Members questioned whether the Council's approach to consultation was consistent across the authority and wished to be informed of what the current process was, what methods were used and how materials were prepared for this purpose.</p>			
7/09/10	Background information on the role of the Policy and Research Team in offering advice and guidance to internal service			

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5/10/10	<p>departments on consultation and research methodologies was received. The Panel has agreed to pursue this as a full Panel investigation.</p> <p>Panel has begun to scope its study. Members have requested Officers to circulate a copy of the Communications and Marketing Strategy for background purposes. Agreed to invite the Policy and Strategic Services Manager to attend a future Panel meeting. Scrutiny and Review Manager to circulate electronically to Members a copy of the study template.</p>	<p>Copy of the Strategy was circulated to Members electronically on 18th October 2010. Invitation to be extended to Policy and Strategic Services Manager in due course.</p>		TBC
6/7/10	<p><u>Gypsy and Traveller Welfare</u></p> <p>Agreed that gypsy and traveller welfare should be included within the Panel's work programme, with a view to looking at the sites already established within the District.</p>	<p>Scoping report requested.</p>		TBC
	<p><u>Huntingdonshire Strategic Partnership (HSP)</u></p> <p>The Panel has a legal duty to scrutinise the work of the HSP, with three thematic groups of the HSP falling within its remit.</p>			

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06/04/10	<p>Arrangements for scrutinising the HSP are yet to be formalised between Overview and Scrutiny Members and Partners of the HSP, but in the meantime the Panel has received some background information on the work of the thematic groups as follows:-</p> <p>Huntingdonshire Community Safety Partnership / Inclusive, Safe and Cohesive Communities</p> <p>Panel received details of the Community Safety Plan 2010-11 and its strategic links to the Inclusive, Safe and Cohesive Communities thematic group of the HSP. Acknowledged that a multi agency approach to the work of the Partnership was adopted and that appropriate monitoring and accountability mechanisms were in place.</p>			
05/10/10	<p>Children and Young People</p> <p>Details of the thematic group's outcomes and objectives have been received together with the latest report of the group, outlining its terms of reference, membership and current matters being discussed. The next report of the group has been requested for circulation, together with an update on progress on</p>	<p>An update on the matters raised was circulated electronically</p>		

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	<p>the action plan for the group which is currently in its development stages. Panel also agreed to extend an invitation to the relevant Executive Member to attend a future meeting.</p> <p>Health and Well-Being</p> <p>Panel is yet to receive background information on the work of this thematic group.</p>	<p>to Panel Members on 18th October 2010. Invitation to be extended to Executive Member in due course.</p>		<p>TBC</p>
<p>6/04/10</p>	<p><u>Forward Plan</u></p> <p>One Leisure, St Ives – Proposals for Development</p> <p>Homelessness Strategy</p>	<p>Request submitted to the General Manager, Leisure.</p> <p>Request submitted to the Head of Housing Services.</p>	<p>Deferred on the Forward Plan until January 2011.</p> <p>This item appears elsewhere on the Agenda.</p>	<p>4/01/11</p> <p>2/11/10</p>
<p>6/07/10</p>	<p>Home Improvement Agency Review – Future Delivery Model Consultation</p> <p>Open Space Strategy</p>	<p>Request submitted to the Head of Housing Services.</p> <p>Request submitted to the Head of People, Performance and Partnerships.</p>	<p>Report anticipated December 2010.</p> <p>Report anticipated February 2011.</p>	<p>7/12/10</p> <p>1/02/11</p>

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5/10/10	Cambridgeshire Local Investment Plan	Request submitted to the Head of Housing Services.	This item appears elsewhere on the Agenda.	2/11/10